UNITED STATES DISTRICT COURT | NORTHERN DISTRICT OF ILLINOIS
Office of the Clerk of Court |Thomas G. Bruton, Clerk of Court
Email request to: CCD_ILND@ilnd.uscourts.gov

Customer Information: Name: _____

Email Address: _____ Telephone Number: _____
(Required for online payment)

Case Number (If applicable): _____

Payment Options: Paying by credit card is the fastest way to have your request processed. The Court will **invoice** you and send a secure Pay.gov link for quick online payment. You may also pay by check or in-person, but these options may take longer.

Select Payment Option: ☐ Credit Card ☐ Payment by Check, made payable to Clerk, U.S. District Court, sent in the mail to: 219 S. Dearborn St., 20th Floor, Chicago, IL 60604 ☐ In-Person

*Request Number (Entered by Deputy Clerk): _____

Request Type	Cost Per Item	Quantity	Sub Total
Photocopies (per page) Document Number(s): _____ _____	$ 0.50		$ 0.00
Name Change Petition Name: _____ Date of Ceremony: _____	$ 0.50		$ 0.00
Certified Copy of Name Change Petition Name: _____ Date of Ceremony: _____	$ 12.50		$ 0.00
Certification of Documents Document Number(s): _____ _____	$ 12.00		$ 0.00
Letters Rogatory or Letter of Request	$ 47.00		$ 0.00
Exemplification of Documents Document Number(s): _____ _____	$ 24.00		$ 0.00
Apostille Document Number(s): _____ _____	$ 50.00		$ 0.00
Certificate of Good Standing	$ 21.00		$ 0.00

Updated 3-9-2026

Certificate of Admission	$ 21.00		$ 0.00
Recording Production (Digital Media Exhibits) Docket No(s): _____ _____	$ 33.00		$ 0.00
Certificate Search/Audio Recording (Reproducing Recording of Court Proceeding) Name or Hearing: _____ Date Range from _____ to and including _____ ☐ Civil ☐ Criminal ☐ Civil and Criminal	$ 34.00		$ 0.00
Certification of Judgment (AO 451)	$ 12.00		$ 0.00
Retrieval of Case File/Docket Sheet – 1st box	$ 70.00		$ 0.00
Retrieval of Case File/Docket Sheet – additional box	$ 43.00		$ 0.00
Federal Record Center SmartScan – non-certified copies only. Fee per page $0.65	$ 20.90 $ 0.65		$ 0.00 $ 0.00
Civil Filing Fee	$ 405.00		$ 0.00
Habeas Filing Fee	$ 5.00		$ 0.00
Miscellaneous Filing Fee/Registration of Foreign Judgment	$ 52.00		$ 0.00
U.S. Court of Appeals Docketing Fee and Notice of Appeal	$ 605.00		$ 0.00
Misdemeanor Appeal (Magistrate Judge to District Judge)	$ 41.00		$ 0.00

Total Amount Owed for Items Requested: $ 0.00